

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
JANUARY 9, 2024 AGENDA**

<p>Subject:</p> <p>Service Agreement with Little Rock Convention and Visitors Bureau to provide Fleet Maintenance, Repair and Fueling for LRCVB vehicles.</p> <p>Submitted By:</p> <p>Fleet Services Department</p>	<p>Action Required:</p> <p style="text-align: center;">Ordinance √ Resolution</p>	<p>Approved By:</p> <p style="text-align: center;">Emily Cox Acting City Manager</p>
<p>SYNOPSIS</p>	<p>A resolution to authorize the City Manager to execute a Public Agency Service Agreement with the Little Rock Convention and Visitors Bureau to provide Fleet Maintenance, Mechanical Repairs, Body Work and Fueling Service for LRCVB’s fleet of seven (7) vehicles.</p>	
<p>FISCAL IMPACT</p>	<p>None.</p>	
<p>RECOMMENDATION</p>	<p>Approval of the resolution.</p>	
<p>BACKGROUND</p>	<p>The Little Rock Convention and Visitors Bureau does not own or operate a Fleet Services Facility that is equipped to handle all of the necessary maintenance, repairs and fueling for their current inventory of seven (7) vehicles. The Fleet Services Department is capable of providing these services without causing delays in the provision of services to City Departments and without the necessity of additional personnel or equipment.</p> <p>Resolution No. 15,994 (December 12, 2018) authorized the agreement for one (1)-year, with the option to renew for five (5) additional one (1)-year terms. This represents the sixth and final term.</p>	